



DATE

NAME

Organization

Address

City, State, ZIP

Dear NAME,

I am writing on behalf of the Legg Calve Perthes Foundation to request a donation for [SILENT AUCTION] scheduled for [DATE]. At this event, typically attended by about [XXX community members], we auction off gift cards, merchandise, and services generously donated by businesses like yours. The event proceeds will help families impacted by Perthes disease.

Perthes disease is a rare pediatric disease involving breakdown of the hip joint. The disease process is painful and chronic, lasting 2-5 years during which time a child may be in leg braces, a wheelchair, or undergo several surgeries. Legg Calve Perthes Foundation provides a support community and free resources to families dealing with Perthes disease.

We would greatly appreciate any donation you can make. Should you make a donation for the [SILENT AUCTION], your business will be recognized on auction displays at the event. We will also provide a donation receipt letter with the Legg Calve Perthes Foundation's tax exempt ID number (EIN/Tax ID: 82-2121017) for your records.

If you have any questions or need further information, please contact me at (555) 555-5555 or at EMAIL ADDRESS. On behalf of the all those impacted by Perthes disease, thank you for your consideration.

Sincerely,

YOUR NAME

[AUCTION] Coordinator

YOUR CONTACT INFORMATION